

NLS Student Employability Newsletter

Law Fair, Assessment Centres and Interviews

The law fair is a great way to network with professionals who work in and outside the legal sector. Below is a list of all the firms that will be attending:

Alumni Association
Atherton Godfrey LLP
Bidwell Henderson Costs
Consultants Ltd
BLM
Brady Solicitors
Browne Jacobson LLP
Bygott Biggs
Carringtons Solicitors
Cartwright King
Chambers Student Guide
Civil Service Faststream
Dentons
Direct Help & Advice Ltd
Eversheds Sutherland
Express Solicitors
Family Law Group
Freeths
Gateley Plc

Government Legal Service (GLS)
Harley-Davidson Motor
Company
HMRC
Hopkins Solicitors LLP
Howes Percival LLP
Ives and Co Solicitors
KCH Garden Square
Kirkland and Lane
Langleys Solicitors LLP
LPC Law
Mitchell Wilde LLP
MJ Hudson
My Home Move Ltd
Nelsons Solicitors Limited
Nottingham Law School
Nottingham Law School Legal
Advice Centre

Nottingham Trent Volunteering
Nottinghamshire Police
NTU JobShop (incorporating Unitemps)
Poppleston Allen
Ropewalk Chambers
Shakespeare Martineau
Shoosmiths
Sills & Betteridge LLP
Smith Partnership
Spearing Waite LLP
The British Red Cross
The Chartered Institute of Trade Mark
Attorneys
The Hive
The Johnson Partnership
The Law Society of England and
Wales
Tollers Solicitors
VHS Fletchers

What Exactly Should I Do In Preparation?

A Week Before:

Attend some of the sessions, as they can give you tips on your application!

- Newton LT7 – 2-3pm – Becoming a Trade Mark Attorney - Harley Davidson
- Newton LT3 – 3-4pm – Government Legal Service
- Newton LT5 – 4-5pm – Applying for Training Contracts Eversheds Sutherland
- Newton LT7 – 5-6pm – Life at the junior Bar – Ropewalk Chambers
- Newton LT5 – 5-6pm – Roythorne Solicitors

There are also bespoke 'Prepare for the Law Fair' online sessions for tips and advice on making the most of the fair. <https://futurehub.ntu.ac.uk/students/events/search?query=%27Fair-prepare%27+%26EventType&campus>

On the Day:

Dress Code:

- Make sure that you attend the law fair in smart clothes. Approaching an employer in smart clothing already shows a sign of professionalism. It will also give you a sense of confidence, as feeling like you are appropriately dressed to speak and it can help to put you at ease.

Approaching Employers:

- It will be inevitable that each stand will be busy at the law fair, because of the vast array of students that will be attending. Be patient, but don't forget that they are all there because they want to employ you.
- Be sure to engage with the employer, make eye contact when shaking hands and introduce yourself. From there, the conversation is entirely yours and it's your choice as to what direction it heads.
- Thank the employer for their time. Try to get their name also allows you to find them, so you could connect on LinkedIn and use it in a follow up email to the firm. Making a good impression and following up well will really aid you further down the line when if you make applications to the firm.

Follow Up

Did a particular firm jump out at you?

If they did, you should research any vacation schemes or internships that they have to offer, even if the applications are not open, you can always drop them an email stating your interest, that way they know you have a keen interest to work for that firm and you can make a lasting impression.

Book an appointment with the Employability Team:

Ed Mosley, our dedicated undergraduate Law careers consultant, and other members of the Employability team are always on hand to look through your CV and covering letters.

Assessment Centres and Interviews:

Before: Prepare, prepare, prepare!

- Go through the list of employers above and see which ones stand out to you and research them, which can help you structure any questions you can ask at the fair.
- Go to the talks and introduce yourselves to the speaker(s), as they may be recruiting managers, which can help you get your foot in the door!
- Due to many firms being more popular than others, there may be a wait, so don't be disheartened. Go and have a look at other exhibitors, instead of waiting a long time and talk to them, as they may offer something unique!



During: Group work!

- **Be confident.** If you have an idea, put it forward. Show the assessors that you have understood what the group has been asked to do. Don't be afraid to speak up
- **Be collaborative.** Encourage contribution from quieter members of the group. This make the assessor know that you are aware of all members of your team and want them all to succeed.
- **Be courteous.** Don't single-out other members of the group. Remember, you want to come across as a strong contributor but equally, you need to show that you have the patience and respect required to work well within a group.
- **Try to take the lead.** The assessors will notice you straight away, but don't push it to the point of being bossy.
- **Be friendly.** Try to remember other candidates' names. Compliment them on their input and thank them for their ideas.

For more tips see: <https://www.assessmentcentrehq.com/assessment-centre-tips/>

Events:

- **Mock NLS Assessment Centre - Wednesday 14th March**

This opportunity allows employers and NLS students to practice interview skills and prepare for assessment centre's in a safe and neutral environment. Last year a number of students gained work experience by attending this session!!

- The Employability Team are also available to give mock interviews and tips.